

Your
big day
starts
now.

the perfect planner by

basic invite

This planner belongs to:

first and last name



first and last name

wedding date and location



Here to help, each step of the way.

We created The Perfect Planner to help you plan the wedding of your dreams. All of our products are designed to make your wedding as stress-free as possible. Here's what makes Basic Invite different from all the other companies out there.

free websites

It's never too early to make your free website. Use it to gather guest addresses instantly, collect wedding RSVPs, and quickly share all of the essential details for your big day.



truly custom samples

Our designers use a palette of over 180 colors and foils, all available for you to edit instantly and create an invitation that is uniquely yours. Once you've made the perfect design, order a sample, and hold your actual wedding suite before you purchase.

guest addressing

Magically collect your guests' addresses with your wedding website, and then print those addresses on our unique Peel & Seal Envelopes, all without ever touching a spreadsheet.





The little things

Our paper and printing processes were carefully honed to ensure your colors stay vibrant, and each photo is crisp. Since things don't always go to plan, we'll also send you extra cards and Peel & Seal Envelopes, just in case you need them.

We'll call you

Have a question about your order, or need hands-on customization? We won't make you wait on hold. Visit www.basicinvite.com/ot and our Utah-based Customer Care Team will call you directly to help ensure your order is perfect.



Perfect packaging

We believe in getting it right the first time, so our packaging was designed to help your order arrive quickly and in flawless condition. No matter what kind of day your mail carrier is having, you'll never see bent corners or unsightly scuffs.

basic invite
TRULY CUSTOM™ INVITATIONS

Love this planner? You'll love Basic Invite.

We have hundreds of save the dates, invitations and matching websites ready for you to make your own. We offer over 16 matching items for every suite, more than any other site. From your invites to your place cards and thank yous, Basic Invite has everything you need for your big day.

20% OFF

CODE: WEDPLAN20

It's never too early to start. Order a Truly Custom™ sample today.

Only Basic Invite allows you to hold your actual invitation suite in your hands before you buy. Use our 180 colors, 3 foil types, 5 paper types, and 100 fonts to instantly create an invitation that is 100% unique to you. You can even sample our one-of-a-kind invitations made from real wood and clear acrylic.

VISIT US AT BASICINVITE.COM

• HOW TO USE THIS PLANNER •

Congratulations on your recent engagement, you're getting married, and we're super excited for you!

Planning a wedding is a lot of fun, although at times it can be overwhelming. The Perfect Wedding Planner guides you through the wedding planning process from A to Z so you can:

- Stay organized and feel under control
- Save money in many different areas
- Have fun planning your big day

Basic Invite has been creating wedding stationery for couples around the world since 2008. We've learned a lot of helpful tips and tricks over the years and we are excited to share them with you! Look for **PRO TIPS** throughout this planner to get insider tips that can save you time and money.

This planner includes several template pages. Use them to track your guests, budget, and much more. Reprint these pages as needed to create the exact amount you need.

The Perfect Wedding Planner is a flexible guideline. We hope you find it helpful in creating your own unique and Truly Custom™ wedding.

Enjoy the wedding planning process as much as possible. Before you know it, your perfect wedding day will be here. Happy Planning!

The Basic Invite Team

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• CHECKLIST: 12 MONTHS PRIOR •

- Announce the exciting news! Share your engagement with family and friends via social media or email.
- Print this Perfect Wedding Planner and create a binder to keep everything organized in one place.
- Start collecting wedding inspiration from Pinterest, wedding blogs and magazines. Think about what kind of wedding you'd like, traditional or informal, big or small, any particular styles or themes?
- Define your total budget. This is the number that you will plan every detail around.
- Pick a location for your wedding.
- Select a date for your wedding.
- Throw an engagement party to celebrate the exciting news.
- Start putting together a guest list with input from both families. Get a general idea of the size of your wedding.
- Hire a wedding coordinator, if desired.
- Make a shortlist of ceremony and reception venues. Set up a meeting (with your wedding planner) to discuss available dates and wedding packages.
- Research and book rehearsal dinner, ceremony, and reception venues in your desired location, on your desired date.

• CHECKLIST: 9-12 MONTHS PRIOR •

- Select your wedding party. **PRO TIP** *Make your wedding party feel special. Use our free printable "Will you be my..." cards along with a small gift.*
- Choose a color palette and style.
- Start searching for the perfect wedding dress.
- Start thinking about bridesmaids and flower girl dresses.
- Book musicians and/or DJ for ceremony and reception.
- Book a caterer, if the venue doesn't offer one.
- Book a photographer and/or videographer.
- Interview and select an officiant.
- Take your engagement photos.
- Start thinking about honeymoon plans.

• CHECKLIST: 6-8 MONTHS PRIOR •

- Order your wedding dress.
- Order your bridesmaids' dresses.
- Finalize your guest lists.
- Gather mailing addresses. **PRO TIP** Use Basic Invite's free address collection service at www.basicinvite.com/addressbook/collect.
- Order your save the dates and mail them out 6 months in advance for local weddings, and 8 months for destination weddings.
- Book your florist, or select a flower vendor if you decide to DIY.
- Pick out your cake with your vendor or caterer.
- Book your honeymoon accommodation and flight.
- Reserve a block of hotel rooms for out-of-town guests.
- Set up a free wedding website to keep your wedding guests informed. **PRO TIP** Use Basic Invite's free websites and match your website to your invitations at www.basicinvite.com/websites/wedding.html
- Create a registry for wedding gifts from a few retailers.
- Finalize your ceremony order and legal documents with officiant.
- Reserve any site rentals if needed, such as tables, chairs, sound system, lighting, etc.

• CHECKLIST: 3-5 MONTHS PRIOR •

- Order and mail your wedding invitations. **PRO TIP** *Basic Invite offers guest address printing.*
- Order other stationery items you may need, such as thank you notes, programs, menus, place cards, guest book, etc.
- Purchase or reserve the attire for groom, groomsmen, ring bearer, and ushers.
- Purchase wedding accessories for you, your bridesmaids and flower girls (shoes, headpieces, jewelry, etc.)
- Arrange transportation for the wedding day.
- Book a hair and makeup trial.
- Organize legal documents needed for marriage license and honeymoon, such as passports, birth certificates, etc.
- Finalize the menu and drink options with your caterer.
- Order your wedding bands.
- Schedule beauty appointments for your wedding week and big day (hair, makeup, nails, spa, tanning).
- Order wedding favors for guests.
- Finalize the order of your reception (toasts, speeches, first dance, bouquet toss, cake cutting, getaway, etc).
- Send a guest list to the hosts of your bridal shower, bachelor, and bachelorette parties.

• CHECKLIST: 2 MONTHS PRIOR •

- As RSVPs come in, update your guest list accordingly.
- Meet with the photographer and videographer to discuss shots.
- Double-check all bookings and appointments with your venues and vendors.
- Contact your local newspaper about publishing a wedding announcement.
- Enjoy your bridal shower this month.
- Confirm flower details with your florist, making sure your flowers are available on the day.
- Purchase a special gift for your wedding party, for the groom and your parents as a thank you.
- Get your marriage license.
- Have your final dress fitting.
- Write your vows and practice saying them out loud.
- If your state requires blood tests, make an appointment.
- Print any signage for your wedding day.
- Ensure that all guests have replied to your RSVP. Follow up with any guests you haven't heard from yet.
- Begin seating plan and order place cards. **PRO TIP** Use your *Basic Invite* address book to create custom place cards.

• CHECKLIST: 1 MONTH PRIOR •

- Update caterer with final guest count and meal preferences if required.
- Pick-up wedding dress and bridesmaid dresses. Make sure to break in your shoes!
- Pick-up your wedding rings, make sure they fit.
- Reconfirm delivery details for cake, flowers, and rentals.
- Have final meeting with officiant, photographer and videographer.
- Pack an emergency kit for the wedding day.
- Confirm honeymoon bookings.
- Have your bachelor and bachelorette parties.
- Write toasts for rehearsal dinner and wedding reception.
- Assign wedding week and day-of responsibilities to members of your wedding party, such as handing out boutonnieres, tipping vendors, clean up, transportation of gifts, returning rentals, etc.

• CHECKLIST: WEDDING WEEK •

- Write out the day-of timeline and give to your photographer, videographer, caterer, and any helpers.
- Pack for your honeymoon. Give your itinerary to close family in case of emergency.
- Deliver decorations, favors, place cards, guest book, pens, and any other items to the reception venue.
- Have a wedding rehearsal with the wedding party, followed by a rehearsal dinner.
- Prepare hotel welcome bags and notes if required.
- Have a manicure and pedicure.
- Have a relaxing massage.
- Try to get a full night of sleep.

• CHECKLIST: WEDDING DAY •

- Check the latest weather forecast.
- Pack the car with your overnight bag and honeymoon luggage.
- Make sure your emergency kit is easily accessible at all times.
- Pass out wedding day timelines to your wedding party.
- Get your hair (and/or makeup) styled.
- Give the groomsmen and bridesmaids thank you gifts.
- Your planning is done, now relax and enjoy every moment of your wedding day!

• CHECKLIST: AFTER YOUR WEDDING •

- Write thank you cards for any gifts you received. Don't forget to especially thank your wedding party, parents and helpers.
- Make sure all vendors have been paid in full.
- Arrange name changes, such as drivers license, passport, bank accounts, insurance, employer and social media!
- Order photo prints or albums of your favorite wedding photos.
- Share your favorite wedding photos and videos with your guests.

• CALENDAR - 2023 •

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• CALENDAR - 2024 •

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• CALENDAR - 2025 •

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• YEARLY PLANNER •



JANUARY

FEBRUARY

MARCH

APRIL

MAY

JUNE

JULY

AUGUST

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER



• MONTHLY PLANNER •



MONTH/YEAR:

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY



• WEEKLY PLANNER •



WEEK OF:

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY



• DAILY PLANNER •

DATE:

6 AM

7 AM

8 AM

9 AM

10 AM

11 AM

12 PM

1 PM

2 PM

3 PM

4 PM

5 PM

6 PM

7 PM

8 PM

9 PM

10 PM

11 PM

• DAILY PLANNER •

DATE:

TOP PRIORITIES

6 AM

7 AM

OTHER THINGS TO DO

8 AM

9 AM

10 AM

11 AM

12 PM

1 PM

2 PM

3 PM

4 PM

5 PM

6 PM

7 PM

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10 PM

11 PM

• SAMPLE SCHEDULE •

TIME	DESCRIPTION
	Wake-up call bride
	Wake-up call groom
	Groomsmen drop off misc items at venue
	Bridal party arrives
	Bride hair and makeup
	Photographer arrives
	Videographer arrives
	Bridesmaids' arrive hair and makeup
	Groom and groomsmen arrive
	Lunch
	Groom & groomsmen change into tuxedos or suits
	Coordinator arrives
	Flowers arrive before photos are taken
	Coordinators set up guest book, favors, centerpieces
	Quick rehearsal with officiant
	Bride gets dressed and touches up makeup
	Family arrives
	Photographer takes detail photos
	Photography session
	Last minute preps
	CEREMONY
	Musicians / DJ arrives
	Music begins 30 minutes before ceremony
	Guests start to arrive
	Ushers start seating guests 30 min prior to ceremony
	Ushers stop seating guests 5 min prior to processional
	Ushers to seat latecomers in isle seats
	Officiant takes their place
	Prelude (welcoming) music begins
	Wedding party lines up for processional
	Attendants proceed down the aisle
	Special guests are seated
	Groom and best man take their place
	Processional (formal entrance) music begins

• SAMPLE SCHEDULE •

TIME	DESCRIPTION
	Processional starts
	Bride walks down the aisle
	Ceremony begins
	You may kiss the bride!
	Recessional (formal exit) music begins
	Guests move to cocktail hour
	RECEPTION
	Cocktail hour for guests before bride and groom arrive
	Photos with bridal party
	Guests are directed to their seats
	Arrive at the reception
	Bride and groom Grand entrance
	Bride and groom are seated
	Dinner starts
	Best man toast
	Maid of honor toast
	Groom and bride speech
	Cake cutting
	Garter toss
	Bouquet toss
	Sideshow
	First dance
	Father and daughter dance / mother and son dance
	Guests dance
	End of the reception
	Break down and clean up
	Arrive at hotel

• SAMPLE WEDDING BUDGET •

ITEM	BUDGET	ESTIMATE	SPENT
CEREMONY & RECEPTION			
Ceremony location			
Officiant			
Marriage license			
Reception venue			
Catering			
Bar			
Rentals			
Music			
Wedding cake			
Bartenders			
Photo booth			
Transportation couple & guests			
Parking			
Tips and coat check			
Ring pillow			
Flower girl basket			
Guest book			
FLOWERS & DECOR			
Bride's bouquet			
Maid's bouquets			
Corsages			
Boutonnieres			
Throw away bouquet			
Flower girls' flowers			
Altarpiece			
Other ceremony arrangements			
Reception centerpieces			
Other decor			
PHOTO & VIDEO			
Engagement shoot			
Photographer			
Wedding album			
Parents' albums			

• SAMPLE WEDDING BUDGET •



ITEM	BUDGET	ESTIMATE	SPENT
Additional prints			
Videography			
STATIONERY			
Save the dates			
Invitations			
Programs			
Place cards/menus			
Thank you cards			
Other signage			
Postage			
GIFTS			
Attendants (favors)			
Maid of honor			
Bridesmaids			
Best man			
Groomsmen			
Parents of bride			
Parents of groom			
Readers / other participants			
Welcome Gifts			
ATTIRE			
Wedding dress			
Headpiece and veil			
Bridal shoes			
Lingerie/hosiery/ garter			
Jewelry and accessories			
Hair and makeup			
Dress preservation			
Beauty appointments			
Wedding rings			
Groom's tuxedo or suit			
Groom's shoes			
Groom's accessories			



• SAMPLE WEDDING BUDGET •



ITEM	BUDGET	ESTIMATE	SPENT
Outfit for ring bearer and usher			
Bridesmaids' dresses			
Bridesmaids' shoes			
Bridesmaids' accessories			
Dresses for flower girl(s)			
Children's outfits			
Honeymoon clothes			
OTHER EVENTS			
Engagement party			
Bridal shower			
Bachelorette party			
Bachelor party			
Rehearsal dinner			
Unexpected costs			
HONEYMOON			
Airfares			
Accommodation			
Transportation			
Activities			
Meals and drinks			
Shopping allowance			
Passport and visa			
Vaccinations and medications			
Luggage			
Clothing			
Personal care			
Pet care			
Other			



• VENDOR - WEDDING COORDINATOR •

COORDINATOR NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES:

• VENDOR - PHOTOGRAPHY •



VENDOR: _____

CONTACT: _____

ENGAGEMENT SHOOT DATE/TIME: _____

NUMBER OF PHOTOGRAPHERS: _____

PHOTOGRAPHER HOURS AT WEDDING: _____

OPTIONS FOR ADDITIONAL HOURS: _____

WILL I GET DIGITAL FILES: _____

DATE THAT FILES WILL BE AVAILABLE: _____

TURN AROUND TIME FOR PROOFS/ALBUMS: _____

BACK-UP PLAN IF PHOTOGRAPHER IS SICK: _____

PAYMENT POLICY: _____

CANCELLATION POLICY: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES:



• PHOTOGRAPHY CHECKLIST •

GETTING READY

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

CEREMONY

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

BEFORE THE RECEPTION

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

RECEPTION

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

• VENDOR - VIDEOGRAPHY •



NAME: _____

CONTACT: _____

NUMBER OF VIDEOGRAPHERS: _____

NUMBER OF HOURS AT WEDDING: _____

OPTIONS FOR ADDITIONAL HOURS: _____

TURNAROUND TIME VIDEO: _____

ONLINE HOSTING OPTIONS: _____

HOW MANY DVDS WILL I RECEIVE: _____

BACK UP PLAN IF VIDEOGRAPHER IS SICK: _____

PAYMENT POLICY: _____

CANCELLATION POLICY: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES: _____



• VENDOR - FOOD •

VENDOR NAME:

CONTACT:

PICK-UP OR DELIVERY TIME:

SPECIAL REQUEST:

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES:

• VENDOR - OFFICIANT •



OFFICIANT NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES: _____



• VENDOR - ATTIRE - BRIDE •



WEDDING DRESS SUPPLIER NAME: _____

CONTACT: _____

FITTING APPOINTMENT 1: _____

FITTING APPOINTMENT 2: _____

FITTING APPOINTMENT 3: _____

PICK-UP DATE : _____

VEIL SUPPLIER NAME: _____

CONTACT: _____

SHOES SUPPLIER NAME: _____

CONTACT: _____

JEWELRY SUPPLIER NAME: _____

CONTACT: _____

HOSIERY / LINGERIE SUPPLIER NAME: _____

CONTACT: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES: _____



• VENDOR - ATTIRE - GROOM •



TUXEDO / SUITE SUPPLIER NAME: _____

CONTACT: _____

FITTING APPOINTMENT 1: _____

FITTING APPOINTMENT 2: _____

PICK-UP DATE: _____

SHOES SUPPLIER NAME: _____

CONTACT: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES:



• VENDOR - ATTIRE - BRIDESMAIDS •



DRESS SUPPLIER NAME: _____
 CONTACT: _____
 FITTING APPOINTMENT 1: _____
 FITTING APPOINTMENT 2: _____
 PICK-UP DATE: _____
 SHOES SUPPLIER NAME: _____
 CONTACT: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES:



• VENDOR - ATTIRE - GROOMSMEN •



TUXEDO/SUITE SUPPLIER NAME: _____

CONTACT: _____

FITTING APPOINTMENT 1: _____

FITTING APPOINTMENT 2: _____

PICK-UP DATE: _____

SHOES SUPPLIER NAME: _____

CONTACT: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES:



• VENDOR - ATTIRE - OTHER •



FLOWER GIRL(S) DRESS SUPPLIER NAME: _____

CONTACT: _____

PICK-UP DATE: _____

RING BEARER(S) TUXEDO OR SUIT SUPPLIER _____

NAME: _____

CONTACT: _____

PICK-UP DATE: _____

USHER(S) TUXEDO OR SUIT SUPPLIER NAME: _____

CONTACT: _____

PICK-UP DATE: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES: _____



• VENDOR - MUSIC •



VENDOR NAME: _____

CONTACT: _____

ARRIVAL TIME: _____

SPECIAL SET-UP REQUESTS: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES:



• VENDOR - STATIONERY •

VENDOR NAME:

CONTACT:

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES:

• VENDOR - FLOWERS •



VENDOR NAME: _____

CONTACT: _____

PICK-UP OR DELIVERY TIME: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			



• VENDOR - HAIR •



VENDOR NAME: _____

CONTACT: _____

TRIAL RUN APPOINTMENT DATE/TIME: _____

WEDDING DAY APPOINTMENT DATE/TIME: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES: _____



• VENDOR - MAKEUP •



VENDOR NAME: _____

CONTACT: _____

TRIAL RUN APPOINTMENT DATE/TIME: _____

WEDDING DAY APPOINTMENT DATE/TIME: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES:



• VENDOR - RINGS •

VENDOR NAME: _____
CONTACT: _____
BRIDE RING SIZE: _____
GROOM RING SIZE: _____
SPECIAL REQUESTS: _____
PICK-UP DATE: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES: _____

• VENDOR - CAKE •



VENDOR NAME: _____

CONTACT: _____

PICK-UP OR DELIVERY TIME: _____

SPECIAL REQUEST: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES: _____



• VENDOR - FAVORS •



VENDOR NAME: _____
 CONTACT: _____
 PICK-UP OR DELIVERY: _____
 TIME: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES:



• DETAILED GUEST LIST •



	STATUS	ATTENDING
Name(s):		
Children:	<input type="radio"/> Save the date sent	<input type="radio"/> Pre-wedding event
Address:	<input type="radio"/> Invitation sent	<input type="radio"/> Post wedding event
Phone:	<input type="radio"/> RSVP received	<input type="radio"/> Engagement party
Email:	<input type="radio"/> Thank you card sent	<input type="radio"/> Bridal shower
Entrée choice:	# attending	<input type="radio"/> Bachelor party
Notes:	Table number	<input type="radio"/> Bachelorette party

	STATUS	ATTENDING
Name(s):		
Children:	<input type="radio"/> Save the date sent	<input type="radio"/> Pre-wedding event
Address:	<input type="radio"/> Invitation sent	<input type="radio"/> Post wedding event
Phone:	<input type="radio"/> RSVP received	<input type="radio"/> Engagement party
Email:	<input type="radio"/> Thank you card sent	<input type="radio"/> Bridal shower
Entrée choice:	# attending	<input type="radio"/> Bachelor party
Notes:	Table number	<input type="radio"/> Bachelorette party

	STATUS	ATTENDING
Name(s):		
Children:	<input type="radio"/> Save the date sent	<input type="radio"/> Pre-wedding event
Address:	<input type="radio"/> Invitation sent	<input type="radio"/> Post wedding event
Phone:	<input type="radio"/> RSVP received	<input type="radio"/> Engagement party
Email:	<input type="radio"/> Thank you card sent	<input type="radio"/> Bridal shower
Entrée choice:	# attending	<input type="radio"/> Bachelor party
Notes:	Table number	<input type="radio"/> Bachelorette party

	STATUS	ATTENDING
Name(s):		
Children:	<input type="radio"/> Save the date sent	<input type="radio"/> Pre-wedding event
Address:	<input type="radio"/> Invitation sent	<input type="radio"/> Post wedding event
Phone:	<input type="radio"/> RSVP received	<input type="radio"/> Engagement party
Email:	<input type="radio"/> Thank you card sent	<input type="radio"/> Bridal shower
Entrée choice:	# attending	<input type="radio"/> Bachelor party
Notes:	Table number	<input type="radio"/> Bachelorette party

	STATUS	ATTENDING
Name(s):		
Children:	<input type="radio"/> Save the date sent	<input type="radio"/> Pre-wedding event
Address:	<input type="radio"/> Invitation sent	<input type="radio"/> Post wedding event
Phone:	<input type="radio"/> RSVP received	<input type="radio"/> Engagement party
Email:	<input type="radio"/> Thank you card sent	<input type="radio"/> Bridal shower
Entrée choice:	# attending	<input type="radio"/> Bachelor party
Notes:	Table number	<input type="radio"/> Bachelorette party



• BASIC GUEST LIST •



Name(s):	STATUS
Address:	<input type="radio"/> Save the date sent
	<input type="radio"/> Invitation sent
Phone:	<input type="radio"/> RSVP received
Email:	<input type="radio"/> Thank you card sent
Gift:	# attending
Notes:	Table number

Name(s):	STATUS
Address:	<input type="radio"/> Save the date sent
	<input type="radio"/> Invitation sent
Phone:	<input type="radio"/> RSVP received
Email:	<input type="radio"/> Thank you card sent
Gift:	# attending
Notes:	Table number

Name(s):	STATUS
Address:	<input type="radio"/> Save the date sent
	<input type="radio"/> Invitation sent
Phone:	<input type="radio"/> RSVP received
Email:	<input type="radio"/> Thank you card sent
Gift:	# attending
Notes:	Table number

Name(s):	STATUS
Address:	<input type="radio"/> Save the date sent
	<input type="radio"/> Invitation sent
Phone:	<input type="radio"/> RSVP received
Email:	<input type="radio"/> Thank you card sent
Gift:	# attending
Notes:	Table number

Name(s):	STATUS
Address:	<input type="radio"/> Save the date sent
	<input type="radio"/> Invitation sent
Phone:	<input type="radio"/> RSVP received
Email:	<input type="radio"/> Thank you card sent
Gift:	# attending
Notes:	Table number



• SEATING CHART •



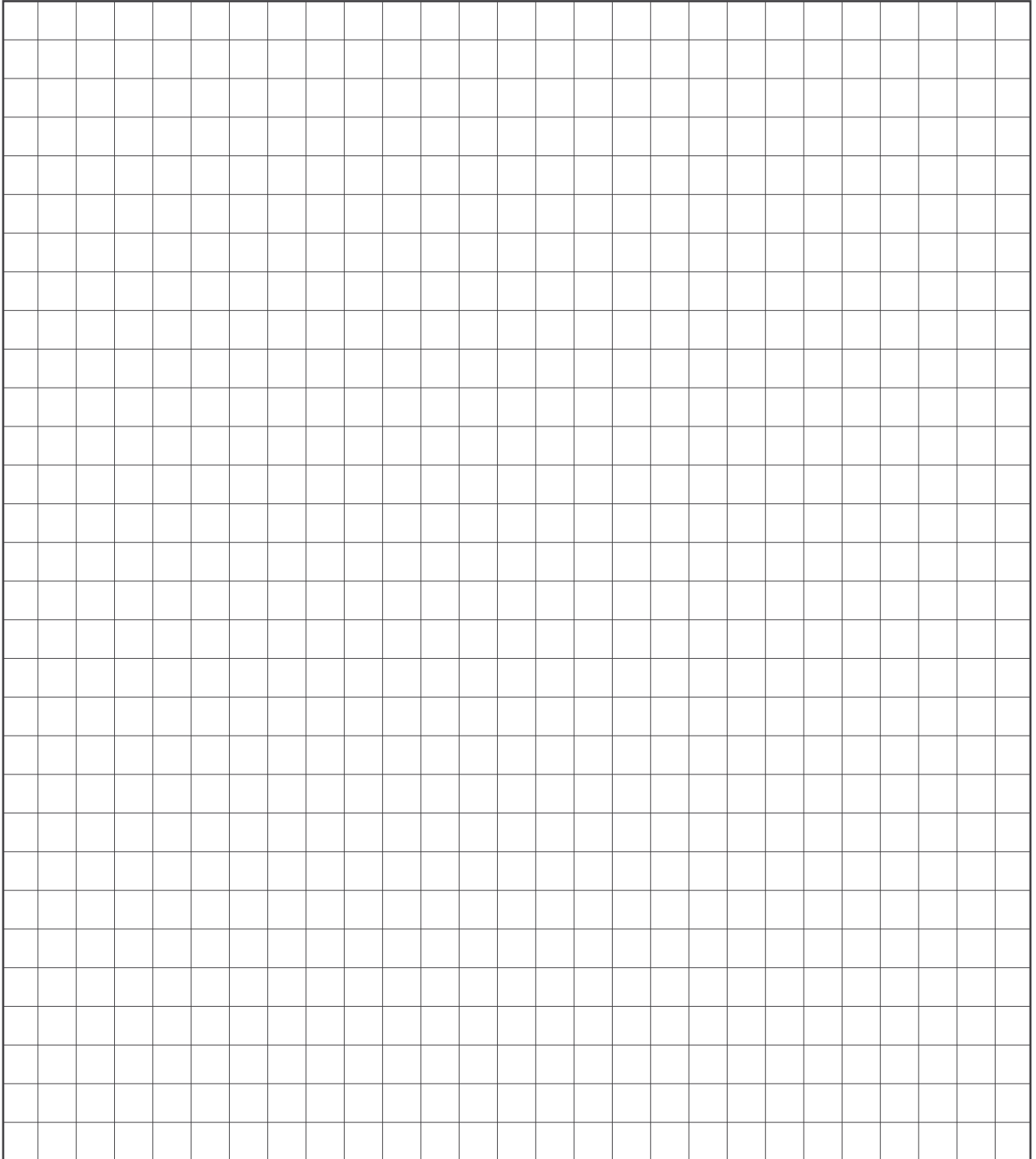
Table # or name:	Table # or name:
1:	1:
2:	2:
3:	3:
4:	4:
5:	5:
6:	6:
7:	7:
8:	8:
9:	9:
10:	10:
11:	11:
12:	12:

Table # or name:	Table # or name:
1:	1:
2:	2:
3:	3:
4:	4:
5:	5:
6:	6:
7:	7:
8:	8:
9:	9:
10:	10:
11:	11:
12:	12:

Table # or name:	Table # or name:
1:	1:
2:	2:
3:	3:
4:	4:
5:	5:
6:	6:
7:	7:
8:	8:
9:	9:
10:	10:
11:	11:
12:	12:



• SEATING FLOOR PLAN •



• MAID OF HONOR AND BRIDESMAIDS •



Maid of honor name:

Phone:

Email:

Dress size:

Bridesmaid name:

Phone:

Email:

Dress size:

Bridesmaid name:

Phone:

Email:

Dress size:

Bridesmaid name:

Phone:

Email:

Dress size:

Bridesmaid name:

Phone:

Email:

Dress size:

Bridesmaid name:

Phone:

Email:

Dress size:

Bridesmaid name:

Phone:

Email:

Dress size:

Notes:

Notes section with multiple horizontal lines for writing.



• BEST MAN AND GROOMSMEN •

Best man name: _____

Phone: _____

Email: _____

Suit size: _____

Groomsman name: _____

Phone: _____

Email: _____

Suit size: _____

Groomsman name: _____

Phone: _____

Email: _____

Suit size: _____

Groomsman name: _____

Phone: _____

Email: _____

Suit size: _____

Groomsman name: _____

Phone: _____

Email: _____

Suit size: _____

Groomsman name: _____

Phone: _____

Email: _____

Suit size: _____

Groomsman name: _____

Phone: _____

Email: _____

Suit size: _____

Notes: _____

• FLOWER GIRL •



Flower girl name: _____

Phone: _____

Email: _____

Dress size: _____

Flower girl name: _____

Phone: _____

Email: _____

Dress size: _____

Flower girl name: _____

Phone: _____

Email: _____

Dress size: _____

Flower girl name: _____

Phone: _____

Email: _____

Dress size: _____

Notes: _____



· RING BEARER ·



Ring bearer name: _____

Phone: _____

Email: _____

Suit size: _____

Ring bearer name: _____

Phone: _____

Email: _____

Suit size: _____

Ring bearer name: _____

Phone: _____

Email: _____

Suit size: _____

Ring bearer name: _____

Phone: _____

Email: _____

Suit size: _____

Notes: _____



• USHERS •



Usher name: _____

Phone: _____

Email: _____

Size: _____

Usher name: _____

Phone: _____

Email: _____

Size: _____

Usher name: _____

Phone: _____

Email: _____

Size: _____

Usher name: _____

Phone: _____

Email: _____

Suit size: _____

Usher name: _____

Phone: _____

Email: _____

Size: _____

Usher name: _____

Phone: _____

Email: _____

Size: _____

Usher name: _____

Phone: _____

Email: _____

Size: _____

Notes: _____



• PLANNING - REHEARSAL DINNER •



LOCATION: _____

DATE: _____

TIME: _____

FOOD/CATERER NAME: _____

CONTACT: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES: _____



• **PLANNING - ENGAGEMENT PARTY** •



LOCATION: _____
HOST: _____
DATE: _____
TIME: _____
FOOD/CATERER NAME: _____
CONTACT: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES: _____



• PLANNING - BACHELORETTE PARTY •



LOCATION: _____
 HOST: _____
 DATE: _____
 TIME: _____
 FOOD/DRINKS: _____
 NAME: _____
 CONTACT: _____
 GAMES: _____
 FAVORS: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES: _____



• PLANNING - BRIDAL SHOWER •



LOCATION: _____

HOST: _____

DATE: _____

TIME: _____

FOOD/DRINKS: _____

NAME: _____

CONTACT: _____

GAMES: _____

FAVORS: _____

ITEM	BUDGET	ESTIMATE	SPENT
TOTAL			

NOTES:



• HONEYMOON - WAYS TO SAVE MONEY •

PRO TIPS

- Consider shoulder seasons (in between high and low season) for your trip.
- Beware of holidays and other special events, this will significantly increase the prices.
- Go to a destination where your money has more value, like Mexico, Southeast Asia, Argentina, Czech Republic and Hungary.
- Be flexible with timing. Also, if you fly, depart on a Tuesday, Wednesday or Saturday. These are typically the cheapest days because there is less demand so airlines discount their prices more frequently on those days.
- Use credit card points for free airfare, accommodations or transportation.
- For your accommodation, consider Airbnb, or an online community marketplace that connects people looking to rent their homes with people who are looking for accommodations.
- Book a condo or villa with cooking facilities and do some of your own cooking.
- Start a honeymoon registry to have guests help pay for part of your honeymoon expenses. Examples are honeyfund.com, wanderable.com or honeymoonwishes.com
- Use mass transit like metro, tram, bus or train. In busy cities, this is not only cheaper but also a lot faster than renting a car or taking a cab.
- Get advice from locals on the best places to eat.
- Mention you're newlyweds, this might get you special and free extras, like a complimentary room upgrade or round of drinks.
- Beware of packages since honeymoon packages are not always a great deal. Price the individual components out to see if these packages make sense.
- Drive to a destination close to home instead of flying.

• HONEYMOON - PLANNING GUIDE •

6 MONTHS OR MORE AHEAD

- Pick your travel dates
- Set a budget
- Research and choose your destination
- Price out airfare, accommodation, transportation and excursions
- Make reservations
- Buy travel insurance

3-6 MONTHS OR MORE AHEAD

- Book excursions and shows
- International travelers, apply for a passport, if necessary, visas
- Get vaccinations if required

1-3 MONTHS AHEAD

- Review your packing list and see what special items need to be purchased
- Purchase luggage
- Find out airline's luggage limits
- Make house-sitting and pet-sitting arrangements
- Purchase a travel guidebook

1 MONTH AHEAD

- Finalize honeymoon plans
- Finalize transportation
- Confirm reservations
- Put together a packing list

1-2 WEEKS AHEAD

- Make copies of your passports, visas, credit cards, traveler checks, license and airline tickets
- Take one copy with you and leave one copy at home with someone reliable
- Write down important phone numbers
- Secure your tickets
- Get some local currency
- Pack what you can ahead of time

1-2 DAYS AHEAD

- Pack a carry-on bag for your travels
- Check the local weather forecast

• HONEYMOON - BEST DESTINATIONS •

PRO TIPS

- There are many options for amazing honeymoon destinations. You can narrow down your choices depending on the weather, cost and things to do.
- A destination's high season usually goes hand-in-hand with an area's best weather, however it can also be affected only by demand.
- Think about how you like to spend your vacations. Do you like to explore busy cities, hike in the great outdoors, or lounge on the beach with a good book?

LOCATION:

DATE:

AVERAGE TEMPERATURE:

HIGH SEASON:

HOTELS/RESORTS:

PRICING:

Things to do here:

• HONEYMOON - TRAVEL DETAILS •

FLIGHTS

Date:

Departure time:

From:

Airline:

Date:

Departure time:

From:

Airline:

Date:

Departure time:

From:

Airline:

ACCOMMODATIONS

Hotel/lodging name:

Address:

Check-in date:

Check-out date:

Balance at check-in: \$

Hotel / lodging name:

Address:

Check-in date:

Check-out date:

Balance at check in: \$

TRANSPORTATION

Car rental company:

Pick-up date and time:

Pick-up location:

Drop-off date and time:

Drop-off location:

OTHER

• HONEYMOON •



Location:

Date:

Average temperature:

High season:

Hotels/resorts:

Pricing:

Things to do here:

Handwriting practice lines consisting of multiple horizontal lines for text entry.



• HONEYMOON - SAMPLE LIST •

PRO TIPS

• We recommend traveling light, however, we created this list to make things easier for you when selecting what to pack.

CARRY ON BACKPACK OR TOTE BAG

- | | |
|--|--|
| <input type="checkbox"/> Airline tickets or e-ticket confirmation | <input type="checkbox"/> Pair of slacks |
| <input type="checkbox"/> Books, magazines | <input type="checkbox"/> Pair walking shoes |
| <input type="checkbox"/> Camera/batteries/memory cards | <input type="checkbox"/> Pairs of shorts |
| <input type="checkbox"/> Cell phone and charger | <input type="checkbox"/> Polo or button-down short-sleeve shirts |
| <input type="checkbox"/> Credit cards | <input type="checkbox"/> Sandals |
| <input type="checkbox"/> Drivers licenses, auto insurance card (if applicable) | <input type="checkbox"/> Socks |
| <input type="checkbox"/> Electrical converter (if necessary) | <input type="checkbox"/> Sports jacket |
| <input type="checkbox"/> Emergency cash | <input type="checkbox"/> Sunglasses |
| <input type="checkbox"/> Emergency phone numbers | <input type="checkbox"/> Sweaters |
| <input type="checkbox"/> Frequent flyer/frequent guest cards | <input type="checkbox"/> Swim wear |
| <input type="checkbox"/> Headphones | <input type="checkbox"/> T-shirts or short-sleeve button-downs |
| <input type="checkbox"/> Laptop, tablet, e-reader and chargers | <input type="checkbox"/> Tie |
| <input type="checkbox"/> Luggage tags | <input type="checkbox"/> Underwear |
| <input type="checkbox"/> Passports and visas (if applicable) | <input type="checkbox"/> Workout clothes |
| <input type="checkbox"/> Prescription medicine (in the original bottle) | |

HERS - CLOTHING AND ACCESSORIES

- (Adjust for destination, weather, activities)
- Dress shoes for evening
 - Heels
 - Light jacket
 - Lingerie
 - Nightwear
 - Pair evening shoes/sandals
 - Pair of jeans or khakis
 - Pair walking shoes

HIS - CLOTHING AND ACCESSORIES

- (Adjust for destination, weather, activities)
- Casual shirts
 - Casual shoes
 - Dress shoes
 - Hat
 - Light jacket
 - Nightwear
 - Oxford shirts or button-downs
 - Pair of jeans or khakis
 - Underwear
 - Scarf
 - Shirts
 - Purse
 - Robe
 - Sandals
 - Shorts/capris
 - Skirts
 - Slacks
 - Sneakers/sandals

• HONEYMOON - SAMPLE LIST •

- | | |
|--|---|
| <input type="checkbox"/> Socks | <input type="checkbox"/> Bug repellent |
| <input type="checkbox"/> Stylish shirt | <input type="checkbox"/> Comb / brush |
| <input type="checkbox"/> Sundress or daydress | <input type="checkbox"/> Cortisone 1% anti-itch cream |
| <input type="checkbox"/> Sunglasses | <input type="checkbox"/> Cosmetics |
| <input type="checkbox"/> Sweaters | <input type="checkbox"/> Cotton balls and swabs |
| <input type="checkbox"/> Swimwear | <input type="checkbox"/> Dental floss |
| <input type="checkbox"/> Workout clothes | <input type="checkbox"/> Deodorant |
| MISCELLANEOUS | <input type="checkbox"/> Extra pair of eye glasses |
| <input type="checkbox"/> Addresses of family and friends | <input type="checkbox"/> Eye drops |
| <input type="checkbox"/> Batteries/mini-speakers | <input type="checkbox"/> Eye shadow |
| <input type="checkbox"/> Beach towels (if not provided) | <input type="checkbox"/> Eyeliner |
| <input type="checkbox"/> Binoculars | <input type="checkbox"/> Facial cleanser |
| <input type="checkbox"/> Calling cards | <input type="checkbox"/> Feminine hygiene products |
| <input type="checkbox"/> Copy of marriage license | <input type="checkbox"/> Contact lenses, solution, and case |
| <input type="checkbox"/> Copy of medical history, if needed | <input type="checkbox"/> Hair dryer/straightening iron |
| <input type="checkbox"/> Copy of vacation packing list | <input type="checkbox"/> Lip balm |
| <input type="checkbox"/> Earplugs, eye mask, travel pillow | <input type="checkbox"/> Lipsticks |
| <input type="checkbox"/> Electrical converter/adapter | <input type="checkbox"/> Lotion or cream |
| <input type="checkbox"/> Insect repellent & anti-itch cream | <input type="checkbox"/> Makeup remover |
| <input type="checkbox"/> Journal & pen | <input type="checkbox"/> Mascara |
| <input type="checkbox"/> Keys | <input type="checkbox"/> Massage oil |
| <input type="checkbox"/> Luggage locks and ID tags | <input type="checkbox"/> Motion sickness medicine |
| <input type="checkbox"/> Mailing addresses for postcards | <input type="checkbox"/> Nail file / clippers |
| <input type="checkbox"/> Maps and directions | <input type="checkbox"/> Pain reliever |
| <input type="checkbox"/> Plastic Ziploc bags | <input type="checkbox"/> Q-Tips |
| <input type="checkbox"/> Sun hat or baseball cap | <input type="checkbox"/> Hair ties |
| <input type="checkbox"/> Travel umbrella | <input type="checkbox"/> Shampoo, conditioner, styling products |
| <input type="checkbox"/> Waist pack (to keep money handy and in sight) | <input type="checkbox"/> Shaving kit |
| MEDICAL AND TOILETRIES | <input type="checkbox"/> Shower cap |
| <input type="checkbox"/> Aloe vera | <input type="checkbox"/> Soap or body wash |
| <input type="checkbox"/> Antibacterial wipes or hand sanitizer | <input type="checkbox"/> Sunscreen |
| <input type="checkbox"/> Antibiotic cream | <input type="checkbox"/> Toothbrush/toothpaste/mouthwash |
| <input type="checkbox"/> Anti-diarrheal medications | <input type="checkbox"/> Tweezers |
| <input type="checkbox"/> Allergy medication | <input type="checkbox"/> |
| <input type="checkbox"/> Baby powder | <input type="checkbox"/> |
| <input type="checkbox"/> Band-aids | <input type="checkbox"/> |
| <input type="checkbox"/> Birth control | <input type="checkbox"/> |
| <input type="checkbox"/> Blush | <input type="checkbox"/> |

• HONEYMOON - PACKING LIST •



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• HONEYMOON - SAMPLE BUDGET •



ITEM	BUDGET	ESTIMATE	SPENT
Airfare			
Accommodations			
Transportation			
Activities			
Meals and drinks			
Shopping allowance			
Passport and visa			
Vaccinations and medications			
Luggage			
Clothing			
Personal care			
Pet care expenses			
Other			
TOTAL			

NOTES:



• WEDDING VOWS •

Although writing your own personalized wedding vows can be an intimidating task, it's not as hard as it looks. Write down answers to questions about your partner, like:

- What's the greatest thing about your partner?
- Why do you want to get married to your partner?
- When did you know that he/she was the one?
- What is your favorite memory of your partner?
- What is the most important promise you want to make to your partner?
- What is the promise you most want to hear from him/her?

After you have the answers, research online for inspiration for vows. You can combine your inspiration with your own answers.

PRO TIPS

- Make sure your officiant allows personalized vows. Some ceremonies require you to recite a specific set of traditional vows.
- Write your wedding vows at least one week prior to your wedding to avoid last-minute stress and to give you time to rehearse.
- Rehearse your vows with a close friend or family member and update your vows if needed. Try to memorize them, but always write down your wedding vows on a note card in case nerves come into play.
- Give an extra copy of your written vows to your best man or maid of honor, just in case.

Notes:

• DAY-OF KIT FOR THE BRIDE •

ESSENTIALS

- Cell phone and charger
- Credit card or cash
- Bride's wedding vows
- Bride's wedding speech

BEAUTY

- Hair brush, hair spray, comb, and curling iron
- Hair gel/mousse
- Hair styling tools
- Bobby pins and other hair accessories
- Nail polish and nail polish remover
- Nail file and nail clippers
- Tweezers

MAKEUP

- Dusting powder
- Makeup and tools
- Makeup remover
- Small face towels
- Tissues

ATTIRE

- Extra pair of hose
- Buttons
- Safety pins
- Iron and towel, pressing cloth, or steamer
- Stain or spot remover
- Slippers and shoe horn
- Super glue for broken heels
- Alternative shoes for reception
- Earring backs
- Lint brush

SEWING KIT

- Needles, pins, thimble, and scissors
- Thread for gowns and dresses
- Double-stick tape

MEDICAL AND PERSONAL

- Prescription medications/allergy medication
- Pain reliever
- Tampons and pads
- Moist towelettes
- Band-Aids
- Antiseptic and clear bandages
- Hand lotion
- Breath mints
- Toothbrush, toothpaste, floss, toothpicks
- Soap and hand sanitizer
- Deodorant
- Perfume
- Contact lenses, solutions and eye drops
- Glasses
- Tissues

MISCELLANEOUS

- Bottled water and straws
- Snacks
- Emergency phone numbers
(bridal party & vendors)

• DAY-OF KIT FOR THE GROOM •

ESSENTIALS

- Wedding rings
- Wedding license and pen
- Cell phone and charger
- Driver's license and credit cards
- Cash for tips and miscellaneous payments
- Payment envelopes for vendors
- Groom's wedding vows
- Groom's wedding thank you speech

MISCELLANEOUS

- Bottled water & small snack
- Umbrella or raincoat
- Emergency phone numbers
(groomsmen & vendors)

ATTIRE

- Extra pair of dress socks
- Extra shirt buttons and thread
- Extra pair of cufflinks
- Extra pair of shoe laces
- White handkerchief
- Lint brush
- Sewing kit
- Shoe polish kit

MEDICAL & PERSONAL

- Pain reliever
- Hair styling tools, hairspray, hair gel
- Allergy medication
- Prescription drugs
- Band-Aids
- Breath mints
- Toothbrush, toothpaste and floss
- Deodorant
- Insect repellent
- Contact lenses, solutions and eye drops
- Glasses
- Cologne
- Shaving kit/mustache or beard trimmer
- Tissues

• DAY-OF KIT FOR THE GROOM •



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• A FEW LAST THOUGHTS •

No matter how much planning you do ahead of time, there will always be unexpected surprises. Take a deep breath, because everything will be okay! Remember that your family and friends are there to help and support you if needed.

If the music cuts out while the wedding party is walking down the aisle, your vows are forgotten at home and you have to improvise, or the florist delivers the wrong flowers (all stories we've heard from real couples) accept the bumps in the road as part of the journey; part of the unique story of your wedding day.

A little patience, a sense of humor, and a cool head will take you a long way when inevitably something goes amiss. Be flexible, and look for answers instead of panicking. There is almost always a solution.

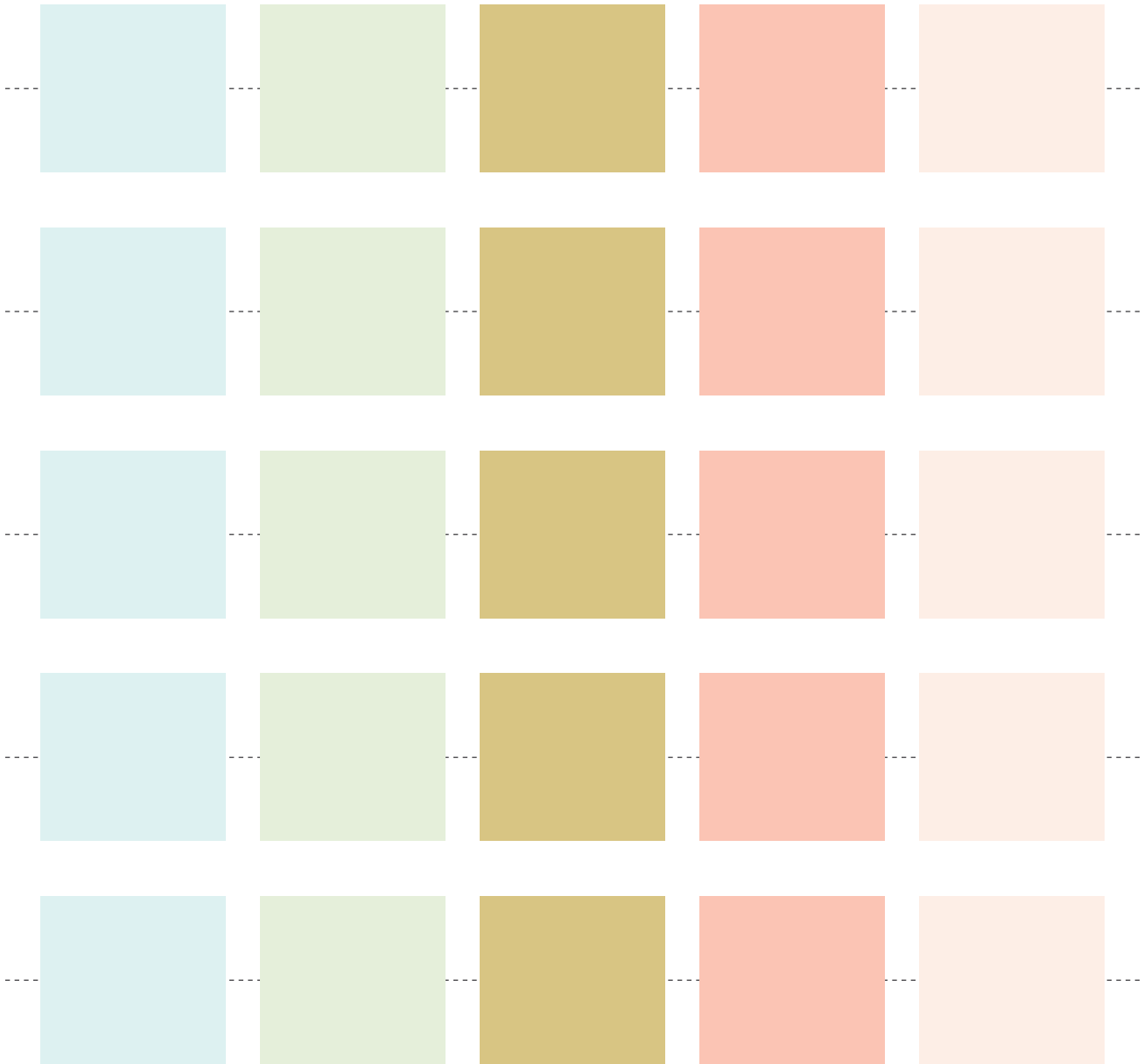
Your wedding day will fly by fast. Be sure to pause for some mindful moments and enjoy your once-in-a-lifetime experience.

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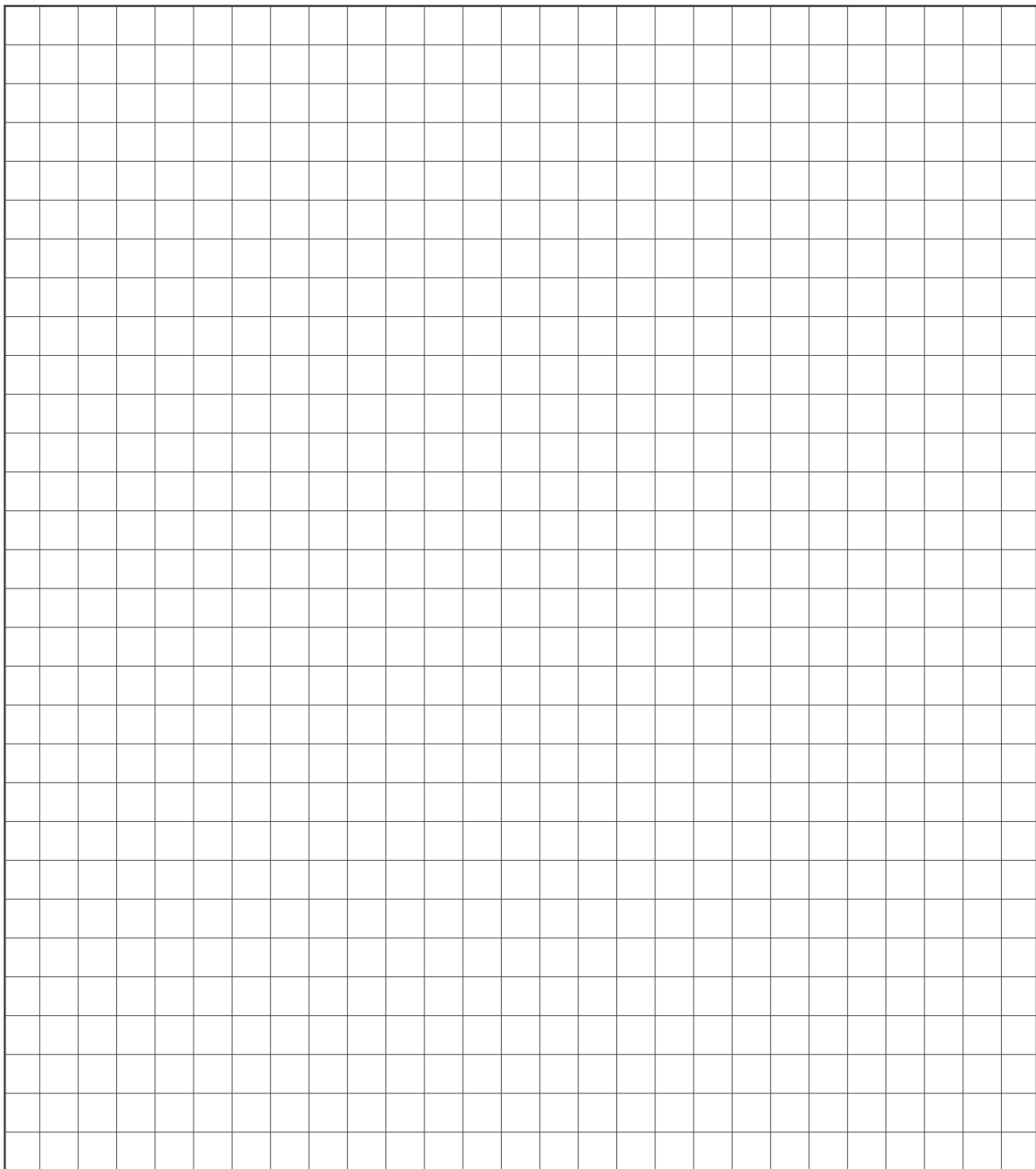
• BINDER TABS •

HOW TO USE THESE BINDER TABS

1. Print on paper, card stock, or label paper.
2. Cut out the tabs following the edges.
3. Fold in half where the dotted lines are marked.
4. Use a glue stick to attach the tab to each side of the page.









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